

Student Disability Services ALTERNATE FORMAT DISTRIBUTION AGREEMENT

Student Name: _____ Local Phone: _____
Please Print

Cornell E-mail Address: _____

By signing this agreement Student Disability Services agrees to provide the following services:

- Student Disability Services will determine if you qualify as having a print disability and are eligible for alternative formats of copyrighted materials.
- Student Disability Services will provide the requested e-text when it is available.
- Student Disability Services will spiral bind the original book if binding was removed for the scanning process.
- Student Disability Services will contact the student when material is ready to be picked up.
- Student Disability Services **will not** reproduce material that is available for purchase in an alternate format from the publisher or other re-sale entity if that format meets the student's needs.

By signing this agreement, you agree to the following conditions:

- I certify that I am enrolled for the semester and the particular course(s) for which I am requesting alternatively formatted instructional materials.
- I have provided the designated university official with appropriate documentation of the disability that prevents me from using standard instructional material. I understand that this documentation will be kept on file in Student Disability Services.
- I understand that I am responsible for checking online at places such as Amazon.com, Barnes and Nobels, and Borders for alternate versions.
- I understand that I must provide proof of ownership, if requested.
- I understand that if the print material is available for purchase from the publisher or other re-sale entity in an alternate format I can use, I will purchase the alternate-format version. I further understand that if I also wish to have a hard copy of the material, it is my responsibility to pay for the hard copy in addition to the alternate format version.
- I agree that I will not copy or reproduce alternate formatted instructional materials nor allow anyone else to do so pursuant to the requirements of the copyright revision act of 1976 as amended (17 U.S.C. §101 et seq.).

OVER

- I will not share alternate formatted materials with any other party.
- I understand that any violation of this agreement may be considered a violation of the university's Student Code of Conduct and may result in penalties including suspension or expulsion. Violations may also constitute a violation of federal and/or state laws and may result in civil or criminal prosecution, payment of fines or other moneys to the copyright holder, and/or incarceration.

By signing, you agree to the terms and conditions outlined by Student Disability Services.

Student Signature: _____

Date: _____